



Robert Frost Middle School
Monthly News Letter
November 2006

Principal's Message

Dear Parent,

We are pleased to inform you of the steps our school has taken in preparation for earthquakes and/or other emergencies. During the past year our school team has refined and improved our emergency response management procedures. Our integrated safe school plan has been updated and staff has been in-service on its implementation. A copy of it is available to you upon request. Additionally, our school regularly conducts drills and emergency simulations throughout the school year. The Los Angeles Unified School District has also provided the following items for earthquake readiness:

- **Cargo container to store emergency supplies and equipment**
- **Water barrels to supply enough water for students and staff for at least 72 hours**
- **Emergency Search and Rescue Kits**
- **Emergency first aid supplies for students and staff**

In the event of an emergency, when picking up your child, you will first need to request him or her at the Request Gate and then pick up the child at the Reunion Gate. The Request Gate is on the south side of campus on Bradford Place behind the library. The Reunion Gate is located on the north side of campus on Nugent Street adjacent to visitor parking. Only authorized persons listed on the child's emergency card may pick up a child. Identification will also be required to pick up your child. Do not go to the child's classroom or the school office.

Please be assured that precautions have been taken to ensure the safety of your child. School personnel will remain on campus until provisions have been made for the release of all

students. If you have any questions or concerns, please do not hesitate to call the school.

Attendance

Parents are expected to drop-off students in the morning with enough time for students to get to class. We request that a note be provided to students for any tardy or absence. Car problems, weather or other personal reasons are not valid excuses for a child to be absent or late to class. Music over the P.A. will signal a two-minute warning for students to get to class.

We will start an attendance incentive program this semester for students who receive perfect attendance each month with opportunities for students to enter into a drawing for prizes at the end of each semester. Details about our attendance incentive program will be sent home soon.

Tardy Sweeps

Students are expected to be in class and ready to work every period. We will be having daily tardy sweeps to ensure that students are getting to class on time. Students who are tardy to class will be assigned paper pick-up.

Frost Web Page

Our web page, at present, is under construction. We understand the importance of our web page as a communication tool and we will have it available as soon as possible.

Student of the Month for September, 2006

November	
2	Local Leadership Council
9	Department Chairs 2:45 PM